



Trustee Candidate Pack

Become a Trustee of George House Trust
and help make a positive change.

ght.org.uk

GHT'S VISION

GHT's vision is for all people living with HIV in the North West to live happy and healthy lives, and be free from stigma and discrimination.

GHT's vision is for all people to know their HIV status and to be HIV aware.

GHT'S MISSION STATEMENT

GHT will provide good quality services to people living with HIV, which enable them to feel empowered and able to live happily and healthily with HIV.

GHT will raise awareness of HIV, promote safer sex and encourage all sexually active people in the North West to know their HIV status.

GHT will ensure that HIV is prioritised by public bodies across the North West, given that it has the biggest population of people living with HIV outside of London.

GHT will challenge HIV stigma and discrimination and promote a better understanding of HIV.

GHT'S VALUES

Dignity - We treat everyone with dignity, show respect and value them.

Respect - We show respect by considering people's feelings, wishes and rights.

Empowerment - We believe that people need freedom to act, think, initiate and make decisions.

Integrity - We demonstrate integrity by being honest and having strong principles.

Recognising Differences - Everyone is unique!
We embrace and celebrate diversity and difference.

Passionate - Our ambition is to put as much heart, mind, body and soul into our work- and it shows!



Welcome

Thank you for your interest in joining the Board of George House Trust.

Founded in 1985 George House Trust has achieved many remarkable outcomes on the journey to enabling people living with HIV live fulfilled and healthy lives.



Our values of dignity, respect, empowerment, integrity, recognising differences and passion underpin everything we do; and we seek to work with people and organisations who uphold these values.

The last few years have shown our resilience as we have responded to the changing HIV landscape. We currently work closely with partners, BHA for Equality and LGBT Foundation, to deliver the Passionate about Sexual Health (PaSH) contract across Greater Manchester, which is our main funding contract but also have independent funding streams to deliver George House Trust specific projects and work streams to support people living with HIV.

We are particularly excited about the Fast Track City initiative to which Greater Manchester has signed up and we are a leading force in both this work and the ambition to end HIV transmission in a generation across Greater Manchester. This is a particularly exciting time to join us as we plan new initiatives, continue to improve our operations and seek out new and exciting partnerships to build on our achievements, making a real difference to the lives of people who are living with HIV.

Our work and vision is led by a dynamic Board of Trustees, supported by a diverse cohort of volunteers, and team of dedicated staff.

Will you join us?



Role Requirements of a Trustee

Main Purpose

Our Trustees are the people who serve on the governing body of George House Trust. Trustees have and must accept ultimate responsibility for directing the affairs of George House Trust, and ensuring that it is solvent, well-run, and delivering the charitable outcomes for the benefit of the public for which it has been set up.

Compliance - Trustees must:

- Ensure that George House Trust complies with charity law, and with the requirements of the Charity Commission as regulator; in particular ensure that the charity prepares reports on what it has achieved and Annual Returns and accounts as required by law.
- Ensure that George House Trust does not breach any of the requirements or rules set out in its governing document and that it remains true to the charitable purpose and objects set out there.
- Comply with the requirements of other legislation and other regulators (if any) which govern the activities of the charity.
- Act with integrity, and avoid any personal conflicts of interest or misuse of charity funds or assets.

Duty of prudence - Trustees must:

- Ensure that the charity is and will remain solvent.
- Use charitable funds and assets reasonably, and only in furtherance of the charity's objects.

- Avoid undertaking activities that might place the charity's endowment, funds, assets or reputation at undue risk.
- Take special care when investing the funds of the charity, or borrowing funds for the charity to use.

Duty of care - Trustees must:

- Use reasonable care and skill in their work as trustees, using their personal skills and experience as needed to ensure that George House Trust is well-run and efficient.
- Consider getting external professional advice on all matters where there may be material risk to the charity, or where the trustees may be in breach of their duties.



Main Duties

Contributing to robust and dynamic governance of George House Trust

- Actively participate in Trustee meetings and sub-committee meetings.
- Ensure that George House Trust is an accountable and transparent organisation at all levels.
- Be accountable to all of George House Trust's stakeholders.

Contributing to strategic thinking and planning

- Actively contribute to the strategic planning processes within George House Trust.
- Consider George House Trust as a whole and all of its beneficiaries, whether as a member of the Board or any of its distinct service user groups etc.
- Reflect George House Trust's vision, values and principles in strategic thinking and policy formulation at all times.
- Contribute specific skills, interests and contacts that can support George House Trust in meeting its strategic ambitions.

Ensuring policies and practices are in keeping with aims

- Undertake to regularly review George House Trust's policies.
- Uphold all of George House Trust's policies, including following the Trustee Code of Conduct at all times, particularly when exercising the

functions of the Trustees, or any of its Committees or groups.

- Reflect the Trustees' policies and views on all its Committees and groups.

Ensuring best practice

- Actively embrace and promote best practice in all Trustee activities.
- Participate in training sessions provided for the benefit of the Trustees.
- Actively contribute towards a high level of governance within George House Trust.



Trustee: Person Specification

- Strong commitment to George House Trust's aims and ethos.
- An understanding of the impact that HIV has on people's lives.
- Strong commitment to embracing the diversity of George House Trust's service users.
- Willingness to make a time commitment to preparing for, attending and contributing to meetings.
- Ability to think strategically, to rise above detail and see problems and issues from a wider perspective.
- Good, independent judgment that transcends distinct interest groups within George House Trust.
- Using information (such as financial and performance data) to make good judgments and take an objective approach.
- A good understanding of the boundaries that the role of Trustee has in George House Trust, in relation to role of the senior management team.
- Understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship.
- Ability to work effectively and diplomatically as part of a team, playing an effective role and taking the lead if appropriate.
- Ability to make difficult decisions and to take responsibility for them.
- Self-confidence: the skill to challenge views constructively.
- Ability to recognise own development needs.
- Total commitment to Nolan's seven principles of public life:
 - Selflessness
 - Integrity
 - Objectivity
 - Accountability
 - Openness
 - Honesty
 - Leadership



How to apply

To apply, please complete the attached application form together with a copy of your CV or an extended biography and a list of any directorships or trusteeships that you currently hold.

You should give the names, positions, organisations and telephone contact numbers of two referees, relevant to this role. References will only be taken once your express permission has been given.

Completed applications should be sent to Ingrid Turner

By email:

ingrid@ght.org.uk

By post:

Ingrid Turner
George House Trust
75-77 Ardwick Green North
Manchester M12 6FX

If you have any accessibility needs, please let us know when you make your application so that we can make appropriate provision for your interview.

Getting in touch

If you have any questions about the role or content of this application information, please contact Ingrid Turner on 0161 274 4499 or email: ingrid@ght.org.uk



Contact us

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