

**Job Description**

**Job Title**: African Men’s Engagement Worker

**Contract:** 12 months fixed term

**Hours**  35 hours per week

**Salary:** £24,982
**Location**: Manchester
**Accountable to**: Services Director

**Main Purpose**

* To increase George House Trust’s engagement with HIV positive African men through one to one support and group activities
* To provide appropriate advice, support and information to HIV positive African men as determined by identified needs
* To increase the numbers of HIV positive African men volunteering with George House Trust especially within the ‘Positive Speaking’ project
* To engage and liaise with relevant local groups and organisations to ensure that HIV positive African men are aware of George House Trust services
* To ensure that relevant local groups and organisations are aware of the George House Trust referral pathway and to encourage referrals of HIV positive African men

**Main Responsibilities**

* Provide one to one support to HIV positive African men
* Proactively engage with HIV positive African men known to George House Trust who do not use services regularly
* Plan and facilitate monthly group sessions for HIV positive African men and identify a range of relevant topics and speakers for each session
* Work with the Volunteer Coordinator to increase the number of HIV positive African men volunteering with George House Trust

**General**

* To participate in team meetings and act in accordance with agreed office practices and to share administrative support and administration of all agreed office systems.
* To carry out all tasks in line with George House Trust policies and to uphold these at all times.
* To respect and maintain confidentiality at all times.
* To carry out other work, appropriate to the level and nature of the post, as agreed by the organisation, in response to changing needs and circumstances.

**Please note that the nature of this work will require some evening and weekend work.**

**Terms and Conditions**

George House Trust terms and conditions apply.



**Person Specification**

**Job Title: African Men’s Engagement Worker**

|  |  |  |  |
| --- | --- | --- | --- |
| **CRITERIA** | **ESSENTIAL** | **DESIRABLE** | **HOW ASSESSED** |
| **KNOWLEDGE/ QUALIFICATIONS** |  |  |  |
| A good understanding of the issues faced by HIV positive African men in the UK | **√** |  | Application Form Interview |
| HIV knowledge and understanding |  |  **√** | Application Form Interview |
| Knowledge of local services relevant to or used by African men  |  |  **√** | Application FormInterview |
| Knowledge of, and experience using, computer- based systems | **√** |  | Application Form |
| **SKILLS & ABILITIES** |  |  |  |
| The ability to engage meaningfully with African men | **√** |  | Application Form  |
| The ability to maintain client confidentiality at all times | **√** |  | Application Form Interview |
| Excellent communication skills written and oral | **√** |  | Application Form Interview |
| The ability to assess, plan and prioritise work in a busy office environment | **√** |  | Application Form Interview |
| The willingness to be managed and to develop skills and knowledge  | **√** |  | Application FormInterview |
| The ability to speak an African language  |  |  **√** | Application FormInterview |

|  |  |  |  |
| --- | --- | --- | --- |
| **EXPERIENCE** |  |  |  |
| Experience of engaging with marginalised and disengaged communities  |  | **√** | Application Form |

|  |  |  |  |
| --- | --- | --- | --- |
| **PERSONAL ATTRIBUTES** |  |  |  |
| A commitment to working within George House Trust’s service delivery ethos of respect, empowerment and inclusion | **√** |  | Application Form Interview |
| A commitment to embracing diversity and challenging HIV stigma and discrimination | **√** |  | Application Form Interview |
| A commitment to identifying problems and finding solutions by reflecting on professional practice with the aim of continuous development | **√** |  | Application Form Interview |
| Flexibility to respond to changing circumstances | **√** |  | Application Form  |
| Commitment to and understanding of working for a voluntary organisation | **√** |  | Application Form Interview |
| Willingness and ability to carry out all tasks in line with George House Trust policies and to uphold these at all times | **√** |  | Application Form |